



**ST.  
GEORGE'S**  
Brockworth

**Treasurer**

Mr Derek Harbottle, 31 Green Street,  
Brockworth, GL3 4LU

**Parish Priest**

Rev. Mike Smith, The Vicarage  
Court Road, Brockworth, GL3 4ET

**Secretary** Elaine Marsh

**Minutes of the PCC meeting held Monday 15th July 2024 7pm - Church Centre**

In Attendance:

Mike Smith (Chair), Pat Hartwell, Derek Harbottle (Treasurer), Louisa Messenger, John Mayne, Sarah Smith, Claire Otter, Ally Morgan, Elaine Marsh (9)

1 - The meeting opened with prayer

2 - Apologies:

Rachel Green, Liz Ashenden, Linda Vogwell, Tom Poulton (4)

3 - Approval of minutes from PCC Monday 20th of May 2024:

Proposed to approve - Pat Hartwell

Seconded - John Mayne

Updates - Money raised from Lent lunches has gone to the Brockworth Food Larder  
Thanks to Derek and Liz A for competing Deanery Parish Share Questionnaire  
“Easy Fundraising” has been advertised.

4 - St George's Vision Statement:

The vision statement is now agreed as:

***To grow through faith, prayer and worship in Brockworth; to make committed followers of Jesus***

Proposed to approve - Louisa Messenger

Seconded - John Mayne

A few minutes were spent praying and considering how the new vision s/m will change the way we behave. Some comments came out:

LM - the old vision was followed - but it is good to have the words “committed followers of Jesus”

CO - this is intentional and has purpose

We prayed that this mission s/m will fly as our banner.

**ACTION: Mike - Mission Statement needs to go on the website and news-sheet.**

#### 5 - Land Development:

The final document was sent out, Mike presented it to 10:10 Circle, who don't have a process yet but they liked the way it was presented, due to the 3 stages.

- 1) Info gatherer - who are our customers  
- conclusion as to what we do with the land
- 2) Business plan - move funding from this (Seed money)
- 3) Make the Land Development financially stable.

We need a business proposal to appoint someone by January at the latest. Diocese not got the processes in order yet. It will not cost St G. anything.

Comments - CO - who?

MS - would like a person of faith - preferably from St G but not got that far yet

CO - expressed an interest in being a part of it but not the contacting people bit

AM- could split the job

DH - will it be employed or contractor? Is there enough money?

MS - we will be guided by the Diocese.

The total project cost could be around £180K and the diocese have the funds to invest in this with appropriate amounts of research and evidence, and robust business plans.

The Diocese are to be kept posted with the business plan.

#### 6 - Kitchen redevelopment

The expenditure on the Kitchen was approved by M29 (correspondence by email) on 25/6/24. This was done due to time restrictions.

EM read out rules re M29: this was voted for at 80% - 12 out of the 14 PCC members voted yes and there were no objections: therefore the M29 was passed.

The deposit of £8731.12 has been paid. Mike hopes that the 2nd and 3rd (final) invoice will be as one and that would save time, but otherwise they will be paid separately.

Work begins 22/7/24 and final sign off is 2/8/24.

**ACTION: Kitchen to be cleared 21/7/24 - Mike, John and Sue Boulton, Claire Sandys**

Shortfall for equipment for the kitchen - a JustGiving page has been set up.

## 7 - Actions/Ongoing projects and events:

- Summer Program - all the money is in - including funding for the cancelled bouncy castle, which was also too much. MS asked if we can keep and use elsewhere - yes.

*Many suggestions as to how the additional £290 ;*

*October half term/Halloween/Ice Cream Sundays/Pop Up Fundays etc.*

*John M also suggested using the money for outside awnings.*

**ACTION: MS to check if the £290 can be used for any of the above ideas.**

Volunteers are still needed for the program, Mike has the sheet.

- Christmas Fair - Saturday 30/11/24, 2-5pm.

Ally offered to coordinate but not take responsibility for everything - people should each do their own stall. There is a document in place for the Fair that can be sent out with these minutes. **ACTION: AM to send to EM.**

Ally; no-one wants to take responsibility, and people have in their heads “what they have always done”. Lots of ideas, e.g. woolly santa stall - PH to talk to the knitting group.

John; in January. can we compare last year’s fair to this year’s - to see results when we paid for a coordinator and when we didn’t. Ally; the prep for last year is rolled into this year so it shouldn’t be much different.

Core Events need to be looked into - Spring and Christmas Fairs/Ice Cream Sundays.

Comments: DH - if you do a stall you should do it all. JM - “collaboration synergy” will work for events. AM - Nativity Scene suggested at Fair, school involvement - walk through trail? JM - could schools do an art competition for our promotional materials? Knitted items - PH to ask the knitting group but they are already knitting for the TreeFest.

**ACTION: continue discussion at the next PCC meeting.**

- Christmas Tree-Fest - Mike has spoken to Linda. **Action: TBD.**

## 8 – Finance: Derek presented the following financial information/all docs previously circulated.

### The General Fund.

- Not changed - need £13,000 to balance the books. Giving is going down and we have lost 2 on the blue envelope scheme, but have 1 new to Parish Giving.

Judy Baldwin has raised £2,000 from Tea dances/musical evenings. £1000 in from the Spring Fair. Need more income.

- Expenditure - Hallmaster is £265 annually. 10:10 grant is included. Children’s expenditure is not included as yet. Parish Share is as at the amount agreed Nov 2023.

### Church Centre

Informed as to how money comes in and goes out. Spent a National Lottery grant on the new lights. Glos Diocesan Mission fund went to Enover - income and expenditure is all

being kept separately.

### Church Charity File Note

So that all are aware of how the church centre money works. £2,962 is repaid annually which recreates a permanent endowment, on which we earn interest and dividends (these come into the deposit account). £4,000 to Gen Fund in 2022 and £2,000 in 2023.

We lease the land from the Diocese.

There was a discussion about the old vicarage which is in extreme disrepair; the Diocese has apparently lost the paperwork on this. **ACTION: Sarah to write to the Diocese.**

### Trusteeship Booklet

A short booklet issued by the Archbishops Council had previously been circulated to remind PCC members of their duties and responsibilities as a trustee of a charity.

### Registration with the Charities Commission

We need to register urgently as our income has increased to over £100,000. Tom Poulton is happy to help with this.

Info needs to be collated. All of the PCC need to complete, but their private info will not be on the public register.

**ACTION: Mike to introduce Derek to Tom, and Derek to ask Tom to help officially.**

Derek thanked for all his hard work.

### 9 - Buildings & Infrastructure:

LED Lighting - the lights are installed. The ceiling needs to be painted - volunteers required.

Linda V has asked for QQ outstanding issues to be highlighted - some of these will be picked up in the next Churchyard clear up. Pat asked to draw attention to this.

The Boundary Wall with Brockworth Court is falling down. There has been a meeting with Tim Wiltshire and there is supposed to be another in September but he has not committed to that as yet.

We are sourcing our own builder to check on the wall. **ACTION: Pat to contact Babbage.**

Everything is being monitored and documented. JM; are the Diocese aware? MS; yes.

AM; there is a site to complain to the council to report walls or buildings - **ACTION: AM and CO to report wall as Trustees to the council.**

The River is eroding the bank. Claire and Ally are happy to meet up with the Diocesan engineer who has agreed to come - he could also look at the wall at the same time. **ACTION: Mike to arrange the engineer to fit in with CO/AM.**

Note - need to know exactly where the QQ report is kept (it is printed off and is somewhere in the office), and has been read by Mike and Pat.

**ACTION: EM to ask Karen exactly where to find the report**

10 - Safeguarding: nothing to report.

11 - Deanery Synod Report: final minutes of May meeting were re-circulated.

12 - AOB: none

Meeting finished at 8.45pm in prayer.

Date of Next Meeting: 16th September 2024 - 7pm Church Centre